

**ALTUS CITY COUNCIL MEETING
MINUTES
DECEMBER 1, 2015**

1. CALL TO ORDER

The City Council of Altus, Jackson County met in regular session Tuesday, December 1, 2015 at 7:11 p.m. in the City Council Chambers of City Hall. Notice of the agenda was duly filed and posted in the office of the City Clerk, November 30, 2015 at 8:52 a.m.

2. ROLL CALL

Members Present: Chris Riffle, Rick Henry, Doyle Jencks, Jon Kidwell, Jason Winters, , Dwayne Martin, Perry Shelton, Kevin McAuliffe

Absent: Jack Smiley

Others Present: David Fuqua, Matt Wojnowski, Jan Neufeld, Catherine Coke, Debbie Davis, Johnny Barron, Linda Walker, Ken Pike, Sharon Sutton, Tracy Sullivan, Kyle Davis, Angie & Dennis Murphy, Tim Murphy, Lloyd Colston, Mike Villareal, Freddy Perez and other public.

Rick Henry, Vice Mayor opened the meeting.

3. COMMENTS FROM THE AUDIENCE

None

4. CONSENT AGENDA

A APPROVE MINUTES FOR ALTUS CITY COUNCIL MEETING ON DECEMBER 1, 2015.

B. RECEIVE AND ACKNOWLEDGE RECEIPT OF CLAIMS LIST

C. BUDGET AMENDMENT IN THE AMOUNT OF \$14,500 RECOGNIZING THE USE OF UN-BUDGETED SURPLUS (FUND BALANCE) AND APPROPRIATING IT TO BE SPEND ON REVAMPING THE CITY WEBSITE.

D. BUDGET AMENDMENT IN THE AMOUNT OF \$2,000 RECOGNIZING THE USE OF UN-BUDGETED SURPLUS (FUND BALANCE) AND APPROPRIATING IT TO PURCHASE IPADS FOR CITY COUNCIL.

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)

RESULT: APPROVED [UNANIMOUS] (With Item C removed for discussion.)
MOVER: Perry Shelton, Councilman
SECONDER: Jon Kidwell, Councilman
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT: Smiley

ITEM C

RESULT: APPROVED [UNANIMOUS]
MOVER: Jason Winters, Councilman
SECONDER: Jon Kidwell, Councilman
AYES: Martin, Shelton, Jencks, Henry, McAuliffe, Riffle, Winters, Kidwell
ABSENT: Smiley

5. CONSIDER, DISCUSS AND VOTE TO EITHER APPROVE THE REGULAR MEETING DATES FOR THE ALTUS CITY COUNCIL FOR CALENDAR YEAR 2016, OR VOTE TO CHANGE SCHEDULED DATE(S) TO ALTERNATE DATE(S) AS RECOMMENDED BY THE COUNCIL MEMBERS.

This item presented by Vice-Chairman, Rick Henry

Approved with the exception of March 15, 2015 which was approved to be changed to March 22, 2016 because of Quail Breakfast and Spring Break.

RESULT: APPROVED [UNANIMOUS]
MOVER: Chris Riffle, Councilman
SECONDER: Kevin McAuliffe, Councilman
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT: Smiley

6. CONSIDER, DISCUSS AND VOTE TO AWARD BANKING SERVICES TO THE BEST BIDDER(S) AS RECOMMENDED BY STAFF BASED ON PROPOSALS RECEIVED.

This item presented by Debbie Davis, City Clerk

Merchant Services and Investment Services will wait until later.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jon Kidwell, Councilman (Items pertaining to checking, depository bank, purchase cards for for the vendors noted)
SECONDER: Doyle Jencks, Council Member
AYES: Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT: Smiley

LOCKBOX

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin McAuliffe, Council Member
SECONDER: Jason Winters, Council Member
AYES: Jencks, Kidwell, McAuliffe, Riffle, Shelton, Martin, Henry, Winters
ABSENT: Smiley

7. CONSIDER, DISCUSS AND VOTE TO DECLARE SURPLUS AND AUTHORIZE SELLING OR OTHERWISE DISPOSING OF CITY OWNED MATERIALS AND EQUIPMENT.

This item presented by Catherine Coke, City Attorney

The vote was made to give a 30 day written notice to terminate the Collection Contract for the AMA and the City of Altus with American Municipal Services and to enter into a Contract for collections with the Law Firm of Perdue Brandon Fielder Collins and Mott, LLP., with the statement to include that either party could terminate the Collection Contract upon 30 days written notice.

RESULT: APPROVED [7 TO 1]
MOVER: Chris Riffle, Councilman
SECONDER: Kevin McAuliffe, Councilman
AYES: Henry, Shelton, Jencks, Winters, Kidwell, McAuliffe, Riffle
NAYS: Martin
ABSENT: Smiley

8. CONSIDER, DISCUSS AND VOTE TO GIVE 30 DAYS WRITTEN NOTICE TO TERMINATE COLLECTION CONTRACT WITH AMERICAN MUNICIPAL SERVICES AND TO ENTER INTO CONTRACT FOR COLLECTIONS WITH THE LAW FIRM OF PERDUE BRANDON FIELDER COLLINS AND MOTT, LLP, AFTER THE TERMINATION OF THE CONTRACT.

This item presented by Tony Fidelie (A companion item to #7 AMA)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin McAuliffe, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

9. CONSIDER, DISCUSS AND VOTE TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE OKLAHOMA DEPARTMENT OF PUBLIC SAFETY ON BEHALF OF DPS TROOP/DIVISION M TO USE THE CITY'S EMERGENCY OPERATIONS CENTER (EOC) IN AN EMERGENCY SITUATION WHICH RENDERS DPS OFFICE'S OFFICE SPACE UNUSABLE FOR NORMAL OPERATIONS, TO AUTHORIZE MAYOR TO SIGN THE MOU OR TO TAKE ANY OTHER APPROPRIATE ACTION.

This item presented by Lloyd Colston, Emergency Service Director

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dwayne E. Martin, Councilman
SECONDER:	Perry Shelton, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

10. CONSIDER, DISCUSS AND VOTE TO APPROVE RESOLUTION NO. 2015- 42 REGARDING APPROVAL OF THE NEW INVESTMENT POLICY FOR THE CITY OF ALTUS THAT ALSO APPLIES TO THE ALTUS MUNICIPAL AUTHORITY AND REPEALING RESOLUTION NO. 2002-33 AND ANY OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND/OR TAKE ANY OTHER APPROPRIATE ACTION.

This item presented by Debbie Davis, City Clerk

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Perry Shelton, Councilman
SECONDER:	Jon Kidwell, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

11. VOTE TO GO INTO EXECUTIVE SESSION

Members of the Council went into Executive Session at 7:56 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Perry Shelton, Councilman
SECONDER:	Rick Henry, Councilman
AYES:	Henry, Shelton, Martin, Jencks, Winters, Kidwell, McAuliffe, Riffle
ABSENT:	Smiley

EXECUTIVE SESSION ITEMS:

12. CONSIDER, DISCUSS AND VOTE TO DISCUSS IN EXECUTIVE SESSION THE INITIAL SIX-MONTH PERFORMANCE REVIEW OF THE CITY MANAGER, AN INDIVIDUAL SALARIED CITY EMPLOYEE, AS AUTHORIZED BY SECTION 307 (B)(1) OF TITLE 25. O.S.A. AND IN OPEN SESSION VOTE TO TAKE ANY APPROPRIATE ACTION.

13. DISCUSS IN EXECUTIVE SESSION THE APPRAISAL OF REAL PROPERTY, THE VALUE OF LEASED GROUNDWATER, PARAGRAPHS 3.2, 5.1 OF THE 2015 ROUND TIMBER GROUNDWATER LEASE AGREEMENT BETWEEN LEONARD KEITH SPEARS AND SHERRY K. SPEARS AND THE CITY AND PARAGRAPHS 2.1 - 2.3 OF EXHIBIT B TO SAID GROUNDWATER LEASE, AND IN OPEN SESSION, VOTE TO TAKE ANY APPROPRIATE ACTION, AS SPECIFICALLY AUTHORIZED BY SECTION 307 (B)(3) TITLE 25 O.S.A.

14. CONSIDERATION AND POSSIBLE ACTION REGARDING MOTIONS RELATING TO THE EXECUTIVE SESSION ITEM(S).

None

OUT OF EXECUTIVE SESSION AT 9:25 P.M.

ITEM # 12

No Action

ITEM #13

Update Only

15. REVIEW, DISCUSS AND POSSIBLE ACTION ON OTHER NEW BUSINESS, IF ANY, WHICH HAS ARISEN SINCE THE POSTING OF THE AGENDA AND WHICH COULD NOT HAVE BEEN REASONABLY FORESOON PRIOR TO POSTING OF THE AGENDA. (25 O.S.A. SECTION 3 -111 (9))

None

16. ADJOURN – 9:31 P.M.

Minutes Acceptance: Minutes of Dec 1, 2015 6:30 PM (Consent Agenda)